

**PROPOSAL FOR VEHICLE SERVICING,  
REPAIR, CAR BODY AND PAINT WORKS, SUPPLY OF SPARE PARTS  
AND PROVISION OF A PROFESSIONAL 24 HOUR CAR BREAKDOWN  
RECOVERY SERVICE**

**SUBMITTED BY**

**FIXNREV TECHNICIANS LIMITED**



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# SUBMISSION SHEET

TO: The Director

## **PROPOSAL FOR VEHICLE SERVICING, REPAIR, CAR BODY AND PAINT WORKS, SUPPLY OF SPARE PARTS AND PROVISION OF A PROFESSIONAL 24 HOUR CAR BREAKDOWN RECOVERY SERVICE**

Dear Sir/Madam,

We, the undersigned, offer to provide non consulting services and supplies to your company in relation to;

1. Vehicle servicing and repair/Car body and paint works.
2. Supply of spare parts.
3. Provision of a professional 24 hour car breakdown recovery service.

We hereby submit our Proposal, which includes our potential and capability in the above services and supplies.

We hereby declare that all the information and statements made in this Proposal are true and accept that any misinterpretation contained in it may lead to my disqualification. Our Proposal is binding upon us and subject to the modifications resulting from Contract negotiations.

If our Proposal is accepted, we undertake to initiate the services and supplies related to the assignment at any time when you need them.

Having acquired a wealth of experience in undertaking tasks of this kind as well as having an experienced team, we are submitting this proposal to undertake the above tasks.

**Nicholas Sentongo**

Director

Plot 1507 Bukoto –Kissasi Road

P O BOX 101385 Kampala Uganda

## 1.1 COMPANY DETAILS

Company Name: **FIXNREV TECHNICIANS LIMITED**

Physical address: Plot 1507 Bukoto-Kissasi road  
P.O.BOX 101385 Kampala Uganda

Email address: info@fixnrev.com

Website: www.fixnrev.com

Telephone Number: +256778 2100 82 / +256709 749224

## 1.2 CATEGORY OF SUPPLIES AND SERVICES OFFERED

### 1.2.1 Vehicle repair and maintenance

We have Vehicle repair and maintenance professionals who diagnose and fix problems with a vehicle's engine, brakes, body or electrical components and these professionals include automotive service technician, heavy equipment mechanic or collision repair technicians.

We use the latest equipment and innovations to diagnose and repair vehicles like vehicle diagnostic tool scanners, screw drivers, welding equipment and power tools to repair engines, brake parts, belts and steering systems. Collision repair specialists use pry bars, pick hammers, plasma cutters and soldering equipment to restore the frames of damaged vehicles. These services are offered on different cars and makes which include among others American, European and Asian models.

We do auto body repairs, automotive mechanics, diesel and Petrol engine repair and servicing, Small Engine Mechanics, Vehicle Emissions Inspection among others

### 1.2.2 Motor spare parts

The company has different motor spare parts which include; car body parts and panels, windscreens and glasses, headlamps and all lights, side mirrors, power buttons, doors and door parts, suspension parts, engines parts and complete engines, tires, sensors and interior electronics. Etc.

We also have strong ties with our suppliers and we are capable of importing parts that maynot be in stock in a very short time from Dubai and UK which makes us reliable suppliers for car spare parts for most car makes.

### 1.2.3 24 Hour Car break down recovery service

We look to provide you with a reliable 24 hour recovery car breakdown service that operates throughout the night as well. Our recovery service has a state of the art carrier. Providing a low bed ensuring the vehicle being towed is transported in absolute safety on top of the recovery truck.

### 1.3 OUR VISION

To become the most trusted, sought-after automotive and fleet service center in Uganda whose customers and employees have confidence in and respect for how we manage our business that will create only long term, win/win relationships.

### 1.4 MISSION STATEMENT

To provide our customers with the best standard vehicle maintenance and repair, in a timely manner, using top quality parts, at competitive pricing. We manage this through applying integrity and upholding the highest ethical standards to all our stakeholders.

### 1.5 VALUES

**Customer Oriented:** Our customers (both internal and external) are the drive force behind our business, so we seek feedback in order to continuously improve our performance. We live by four actions that express how we feel about our relationships; inspire their imagination, connect with a smile, engage with them emotionally and enhance their knowledge. **Knowledge & Experience:** We pride ourselves on bringing together a great team with different skill-sets to service our valued clients and build a reputation where we are known for our expertise.

**Attitude:** We are intentional on having the right attitude towards all our stakeholders and recognize that everyone's contribution is important.

**Integrity:** At Fix&Rev Mechanics, integrity is indispensable to our mission. We act with honesty and adhere to the highest standards of moral and ethical values and principles through our personal and professional behavior





## 2.0 COMPANY PROFILE

### 2.1 ABOUT THE COMPANY

Fixnrev Technicians Limited is a Ugandan based company original in its own nature, it was started by qualified, experience and competent professionals in the field of engineering who sought it wise to bridge the gap in the field of motor vehicle engineering. It was started in June 2020, the owners pulled resources and propelled the company which was to enjoy a steady growth, under the stewardship of the same individuals doubling as directors. Guided by its SMART objectives, Fixnrev Technicians Limited provides a wide spectrum of related but diversified services in a professional and ethical manner. The company operates with an aim of fulfilling its spelt out Mission and vision and this echoes the extent to which the company cherishes strategic thinking and embraces the concept of strategic orientation, the long term strategic intent that determine the long term focus of the company. Our services and supplies are demand driven, which is determined by the market needs. We strive to ensure the services we offer and the supplies match the contemporary and current trends while upholding the principles of best practice.

### 2.2 ETHICAL VALUES AND COOPERATE GOVERNANCE

Fixnrev Technicians Limited is a socially responsive company that also cherishes ethical values and cooperate governance. We believe that there are many stakeholders who have vested interests in our business and these stakeholders wide or narrow, passive or active need to be taken into consideration when making decisions. We have consistently done this, which has been a spring board of our success. We are an equal opportunity employer ensuring both sexes are well represented on our team.

## **2.3 MANAGEMENT CAPABILITIES**

Fixnrev Technicians Limited is privileged to have qualified , competent and committed Directors who are always work focused with a passion to provide a better working environment for the team as a priority followed by offering value for money for services provided to all its clients. More so Fixnrev Technicians Limited also takes up an advantage of having an experienced team to handle all standard vehicle challenges. The company has the capability, ability and capacity to handle whatever workload is given to the company by its clientele. We own the most modern and adjustable equipment which can be used in the execution of our duties. We employ highly qualified, experienced and customer focused personnel to man our operations. The professional proficient delivery of our services and customer service are therefore the primary focus of our company.

## **2.4 FINANCIAL STATUS**

Our financial stability enables us to handle a variety of jobs simultaneously without any hassle. This is enhanced by the good business relationship that we enjoy with our bankers, this in essence allows us easy access to any financial facilitation to meet any contractual obligations.

## **2.5 MANAGEMENT HEALTH AND SAFETY PRECAUTIONS**

We have in place various safety precautions to guard against any eventualities. In this regard, we screen and employ very credible and trust worthy personnel. Some of the precautions that Fixnrev Technicians Limited implement in the management of health and safety in the work place include:

1. Developing of a training program that emphasizes health and safety. The organization establishes the area with greater risk of safety and health hazards and draws up training programs for the employees in these sections.
2. The company makes sure that its employees know about hazards in the work place.
3. Employees are trained in a way that ensures their health and safety.
4. The use of safety wear is paramount to our staff.
5. The company's management monitor the health and safety of their staff regularly to make sure that policies put in place is not abused.
6. Regular checks are carried out in the organization/clients premises to ensure that the
7. Site is maintained in good condition and safety.

## **2.6 COMMUNICATION**

We have a well-established office adequately equipped with all the necessary communication facilities that will help in coordination and management. All our employees are provided with mobile phones with adequate airtime for ease of communication

Fixnrev Technicians Limited management will regularly meet management of the client organizations to share their experience and device means of improving services delivery, if there is a need. This is done on a weekly basis or monthly basis depending on the matters out of the work being done.

We do weekly inspection and monitoring to be able to continuously improve on the service offered.

## **2.7 STAFF WELFARE**

Fixnrev Technicians Limited as a company cannot succeed without well-motivated workers. We pay our workers well and instill a working culture through training.

We make our workers feel part of the company, which leads to a high standard of performance.

We listen and attend to our workers problems especially financial problems by giving them salary advances and at times loans depending on the magnitude of a problem.

## **2.8 OUR PROJECTS**

We undertake motor vehicle repairing services and supply of spare parts ranging from individual cars and company cars of all sorts.

## **2.9 PERSONAL PROTECTIVE EQUIPMENT**

All our staff are mandated to wear their protective wear at all times during the working time these will include:

- a) Overcoats with marked company name
- b) Boots, safety shoes
- c) Gloves
- d) Nose/eye/mouth masks
- e) Helmets

## **2.10 ENVIRONMENTAL CARE**

Fixnrev Technicians Limited management team put a lot of emphasis on the best way to look after the environment especially in the disposal and use of chemicals that may be hazardous and dangerous. There are methods in place that are used in the disposal of toxic and non-toxic wastes. Some of these are buried, some burnt and some recycled depending on what the disposal regulation dictates.

*In fulfilling of all the above, the company does the following:*

Comply with the statutory regulations and safety, health and environmental policy to the best of our ability. Establish ways of identifying, monitoring, controlling and where possible eliminating safety health and environmental hazards associated with all our activities. Involve all our employees in converting our safety, health and environmental plans into actions and practices through sensitization program.